



## Consent form for taking and using photos/ videos

Child's name:

Date:

Dear Parent/Carer

At Simonside Primary School and the OWL Trust we sometimes take photographs/videos of pupils. We use these in the school's prospectus, on the school's website, on social media and on display boards around school.

We would like your consent to take photos of your child, and use them in the ways described above. If you're not happy for us to do this, that's no problem – we will accommodate your preferences.

Please tick the relevant box(es) below and return this form to school.

I am happy for the school/Trust to take photographs/videos of my child.

☐

I am happy for photos/videos of my child to be used on the school website.

☐

I am happy for photos of my child to be used in the school/ trust prospectus and other publications such as newsletters

☐

I am happy for photos of my child to be used in internal displays.

☐

I am happy for photos/videos of my child to be used on social media

☐

I am happy for photos of my child to be used in print media such as newspapers and magazines

☐

OR

I am **NOT** happy for the school to take or use photos/videos of my child.

☐

If any other organisation wishes to take photographs or record video then additional consent will be sought.

If you change your mind at any time, you can let us know by emailing [admin@simonside.newcastle.sch.uk](mailto:admin@simonside.newcastle.sch.uk), calling the school on 01912860776, or just popping in to the school office.

If you have any other questions, please get in touch.

### Why are we asking for your consent?

You may be aware that new data protection rules were implemented in May 2018. To ensure we are meeting the new requirements, we need to seek your consent to take and use photos and videos of your child. We really value using photos and videos of pupils, to be able to showcase what pupils do in school and show what life at our school is like to others.

Parent or carer's signature: \_\_\_\_\_ Date: \_\_\_\_\_

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## Consent to walk home unaccompanied (Year 5/6)

Pupils in Year 5 and 6 only	My child is in Year 5 / 6 and will be walking home unaccompanied	
Childs Name		DOB:
Parent or Carer Signature		Date:



## Pupil ICT Acceptable Use Policy Agreement

This is how we stay safe when we use computers:

- I will ask a teacher or suitable adult if I want to use the computers / tablets
- I will only use activities that a teacher or suitable adult has told or allowed me to use
- I will take care of the computer and other equipment
- I will ask for help from a teacher or suitable adult if I am not sure what to do or if I think I have done something wrong
- I will tell a teacher or suitable adult if I see something that upsets me on the screen
- I know that if I break the rules I might not be allowed to use a computer / tablet
- I will make sure that all ICT contact with other children and adults is responsible, respectful and sensible
- I will not deliberately look for, save or send anything that could be upsetting or not allowed at school. If I accidentally find anything like this, I will close the screen and tell a teacher immediately
- I will not give out my own details such as my name, phone number or home address
- I will hand my mobile phone in at the start of school. I will not use my mobile phone while on the school premises, including after school clubs or events, or during any school trips or visits away from the premises at any time.

Pupils Name:		
Pupils Signature:		Date:
<b><u>Parent or Carer Consent for Internet Access</u></b> <b><u>I have read and understood the school rules for Acceptable Use of ICT and give permission for my child to access the internet in school. I understand that the school will take all reasonable precautions to ensure pupils cannot access inappropriate materials. I understand the school cannot be responsible for the nature or content of materials access through the internet.</u></b>		
Parent or Carer Signature:		Date: